



PRIYADARSHINI DENTAL COLLEGE & HOSPITAL
CODE OF CONDUCT POLICY FOR STUDENTS

VERSION: 03

Doc No: PDCH /COCS/01/ 2022

Date of Issue: 06/01/2022

Prepared by

Dr. M. R.C. Rajeswari MDS,

Professor & Head,

Department of Oral Pathology.

Approved by

Dr. B. Sivapathasundharam MDS,

Principal,

Priyadarshini Dental College and

Hospital.

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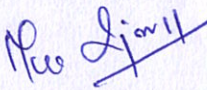
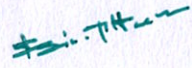
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RULES FOR STUDENTS

GENERAL INSTRUCTIONS

1. Students must maintain strict discipline inside the college and hostel premises.
2. Students must wear college ID cards inside the campus during working hours.
3. All students must wear white overcoat during working hours.
4. All students must follow the instructions given by teaching staff and shall always interact them with due respect.
5. Students should enter biometric attendance, upon their arrival and departure, to college.
6. As per Dr. MGR Medical University guidelines 75 percentage of college attendance is compulsory for all theory, practical and clinical classes. Students will not be allowed for their university exams, without the required attendance percentage.
7. Students must complete the necessary quota of clinical and practical work and exercises within the given time period. Failing which they may not be eligible to appear for the university examinations.
8. Ragging is strictly prohibited in any form in the college and hostel premises.
9. Students should strictly adhere to the timings of classes. Coming late to theory, practical and clinical classes are not entertained under any circumstances.
10. Students are expected to keep the college and hostel campus clean.
11. Students should be dressed up according to their dress code neatly.
12. Students are expected to give due respect to their higher authorities and other staff members.
13. Students should be courteous and kind towards the patients and attenders of patients.

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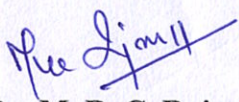
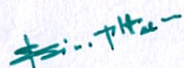
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14. Students should keep up their appointments with patients without fail.
15. Any violation of college rules, indiscipline behaviour, or in sub-coordination will result in penalty, suspension or dismissal of the student from the college.
16. Damaging the college property and writing on the walls, doors, desks and sitting on the dental chair or working tables are strictly prohibited.
17. Phone usage within the class room and college campus during the college hours is strictly prohibited. Students have to pay the fine of Rs. 500 for the first time, Rs. 1000 if caught for the second time and if repeated for the third time cell phone will be confiscated.
18. Absenting for the lecture classes, practicals and clinicals without a valid cause or prior intimation will be viewed seriously.
19. Any misconduct by a student, outside the college campus that is likely to mar the reputation of the institution will be viewed seriously and liable for punishment according to the nature and seriousness of the offence.
20. Visiting students are also expected to follow the dress code.
21. Smoking, usage of tobacco in other forms, alcohol consumption, or use of other addictive substances are strictly prohibited inside the college and hostel campus.
22. Professional decorum and decency to be maintained by the students, towards fellow students, staff members and patients.
23. Students taking leave – Day scholars should get their leave from signed by the department staff and Principal. Hostelites – should get their leave forms, letter and out passes signed by the hostel warden, department staff and Principal after getting prior permission from their parents or guardian.

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DRESS CODE INSTRUCTIONS

FOR BOYS

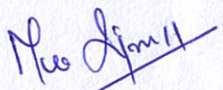
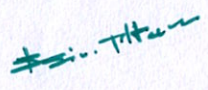
Formal full trousers and collared shirts tucked in, black/brown shoes and socks. Scrubs may be worn. Hair must be neatly cut and combed. They should present themselves with neatly shaven face.

Don'ts for Boys: T.shirts, jeans, shorts, caps, chappals, sports shoes, ear rings, different hair colouring, torn trousers, long hair, ponytails, tight fitting over coats, tattoos, and long nails.

FOR GIRLS

Formal wear like Salwar Kameez, churidar, saree with sleeved blouse, formal shirts with full trousers, formal foot wear. Hair should be neatly tied up or put inside the coat. Scrubs may be worn.

Don'ts for Girls: Tight fitting jeans, jeggings, leggings with slit tops, torn trousers, shorts, sleeveless tops, T.shirts, noisy bangles, flowers, anklets with bells, long nails, nail polishing, hair colouring and transparent clothing to be avoided.

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