

1.4 – Feedback System

**1.4.1 – Mechanism is in place to obtain structured
feedback on curricula/syllabi from various
stakeholders**

2022-23

- 1. Minutes of the PDCH Curriculum Committee meeting conducted on 03.01.2023.**
- 2. Minutes of the PDCH Curriculum Committee meeting conducted on 08.08.2022.**

MINUTES OF CURRICULUM COMMITTEE MEETING ON 03/01/2023

The Second PDCH - Curriculum Committee meeting for the academic year 2022 - 23 has conducted a meeting on 03/01/2023. The agenda of the meeting was ready by Dr R. Ganesh, Professor and Head, Department of Public Health Dentistry, IQAC coordinator. Dr. B. Sivapathasundharam, Principal and Chairperson also reminded that the affiliated colleges can do only curriculum implementation and enrichment.

Dr. M. R. C. Rajeswari, Professor and Head, Department of Oral Pathology enquired about the time table and asked the members if any changes/ updates need to be done. She also explained about the theory and practical exams to be conducted in our college. Chairperson suggested that the students can do externship outside the college by signing MOU with any dental labs, hospitals or industries in addition to one year CRI period as prescribed by the university and DCI. Chairperson also suggested Dr. R. Ganesh to organize field visits for final year students.

There was discussion on interdisciplinary and value-added courses to be conducted in our institution and Chairperson informed that minimum 16 hours of each course has to be conducted. Chairperson also suggested the curriculum committee to conduct **program on gender equity, Biomedical Waste Management, Values and Ethics**. Dr. Abirami, Senior Lecturer, Periodontics, explained about the examination which was conducted for the first-year students, to identify slow learners. After identification of slow learners, one month duration of peer teaching methodology was implemented, where interns were assigned to the first-year students to improve their learning. For the Second, Third and Final year students Dr. Ashok, Reader, Orthodontics informed that the committee, that Mentor Mentee System is available to identify the problem of students in learning. He also informed that Mentor Mentee list is ready and to be approved by the Chairperson. Chairperson suggested to have a formal inauguration for the same and initiate the process.

Dr. Abirami read out the various MOOC courses available in SWAYAM, NPTEL and also informed that, all the CRIs and faculty members have to enroll for the course for the 'Medical Emergencies in Dentistry' and other related courses. Chairperson suggested Dr. I. Paavai, Professor and Head, Department of Periodontics to conduct Gender Sensitisation program and Seminars and Dr. Veera Kumar, Vice Principal to conduct a course on Biomedical Waste Management and Environmental safety on behalf of Green Committee.

Dr. B. Karthika, Professor, Department of Oral Medicine and Radiology, requested the Chairperson to grant permission to organise a program on **Pharmacovigilance to create awareness about this among faculties and students**. Chairperson asked Dental Educational Unit to conduct a course on this.



[Signature]
PRINCIPAL
 PRIYADARSHINI DENTAL COLLEGE & HOSPITAL,
 PANDUR - 631 203.
 THIRUVALLUR TK & DIST. TAMIL NADU.

Chairperson suggested to all the Heads in the Department to plan one curriculum enrichment class in their respective subjects and also included them in their teaching schedule.

Meeting came to an end by 12.15pm.



Sri. P. Ramesh
PRINCIPAL
PRIYADARSHINI DENTAL COLLEGE & HOSPITAL,
PANDUR - 631 203.
THIRUVALLUR TK & DIST. TAMIL NADU.

MINUTES OF CURRICULUM COMMITTEE MEETING ON 08/08/2022

The first PDCH - Curriculum Committee meeting for the academic year 2022-23 has conducted a meeting on 08/08/2022 at 11.00 A.M. The meeting commenced on time. Dr. B.Sivapathasundhram, Principal and Chairperson welcomed and addressed the committee members.

Action taken on the previous curriculum meeting (08/02/2022) was discussed (Enclosed).

Chairperson discussed the tentative events to be carried out for the academic year 2022-23 based on the academic calendar. Principal suggested Dr. R. Veerakumar, Vice Principal and Dr. R. Ganesh, Professor and Head, Department of Public Health Dentistry, IQAC coordinator to finalize the dates for the academic programs, which have to be included in the academic calendar.

Chairperson enquired the members for any changes to be implemented in the new timetable so as to fulfil the DCI required lecture and practical hours. It was unanimously finalized to follow the existing timetable for the current academic year also. Dr. M.R.C. Rajeswari, Professor and Head, Department of Oral Pathology is requested to co-ordinate with basic medical departments for any changes in the time table.

Dr. I. Paavai, Professor and Head, Department of Periodontics, Chairperson of PDCH Clinical Society reported about the conduction of CSM every month by each department. Principal appreciated the same and requested the Clinical Society to continue the same for the forth coming months also.

Dr. M.R.C. Rajeswari, the member secretary of IEC (Institutional Ethical Committee) reported that in the year 2022, two IEC meetings were conducted, where various ethical issues of more than twenty research proposals by the students and faculty were discussed and approved. Chairperson requested to conduct at least two more IEC meetings as there is pending of proposals to be submitted for students ICMR grant.

Dr. R. Ganesh, IQAC coordinator enquired various criteria in-charges to update the relevant documents. Dr. R. Veerakumar proposed the tentative dates for first, second and third internal examination to be conducted for August batch students of all years. The dates were finalized in coordination with other faculty members. Chairperson assigned Dr. R. Veerakumar to ensure the examination dates with basic medical science departments.

Dr. Ashok, Reader, Department of Orthodontics, Chairperson, Intern Mentorship Committee, reported that Mentorship programmes were conducted every month with one or two resource persons. Principal acknowledged the same and advised an increase of 10% in the number of meetings for the current academic year.



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The next agenda regarding Research and Publication was discussed by the respective Chairperson Dr. I. Paavai, and Chairperson suggested the research committee to encourage and promote research among faculty members and students. The committee assured the guidance and support to all the researchers. Principal requested the research committee to organize meetings every six months.

Chairperson insisted Dr. Vijayadhith, Professor and Head, Department of Orthodontics to finalize the dates for next parent teacher meeting and also to send the attendance percentage and internal assessment marks to the parents.

Chairperson asked all the Heads of the Department to fix the dates of add on courses and value-added courses. Principal insisted that as requested by the students in the feedback, courses on Basic Implantology.

Dr. Saneem Ahmed has accepted to conduct BLS-CPR course for interns

Meeting came to an end by 12.00pm.



Saneem Ahmed
12-11-24

PRINCIPAL
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PANDUR - 631 203.
THIRUVALLUR TK & DIST. TAMIL NADU.