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The Institution ensures effective curriculum planning, delivery and evaluation through a well-defined process as prescribed by the respective regulatory councils and the affiliating university.

CURRICULUM COMMITTEE
MINUTES OF THE MEETING

2022-23

- 1. Minutes of the PDCH Curriculum Committee meeting conducted on 03.01.2023.**
- 2. Minutes of the PDCH Curriculum Committee meeting conducted on 08.08.2022.**

MINUTES OF CURRICULUM COMMITTEE MEETING ON 03/01/2023

The second PDCH - Curriculum Committee meeting for the academic year 2022 - 23 was conducted at Principal's office on 03/01/2023 at 10.30am. The agendas of the meeting were presented by Dr R. Ganesh, Professor and Head, Department of Public Health Dentistry, IQAC coordinator.

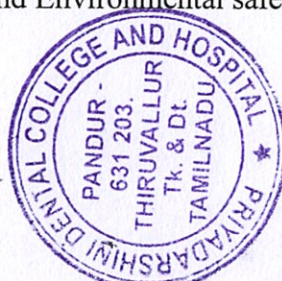
Actions taken on previous meeting held on 08/08/2022 was discussed and it is enclosed.


Dr. M. R. C. Rajeswari, Professor and Head, Department of Oral Pathology enquired about the time table and asked the members if any changes/ updates need to be done. She also explained about the theory and practical exams to be conducted in our college. Chairperson suggested that the students can do externship outside the college by signing MOU with any dental labs, hospitals or industries in addition to one year CRI period as prescribed by the university and DCI. Chairperson also suggested Dr. R. Ganesh to organize field visits for final year students.

There was discussion on interdisciplinary and value-added courses to be conducted in our institution and Chairperson informed that minimum 16 hours of each course has to be conducted. Chairperson also suggested the curriculum committee to conduct program on gender equity, Biomedical Waste Management, Values and Ethics. Dr. Abirami, Senior Lecturer, Periodontics, explained about the examination which was conducted for the first-year students, to identify slow learners. After identification of slow learners, one month duration of peer teaching methodology was implemented, where interns were assigned to the first-year students to improve their learning. For the Second, Third and Final year students Dr. Ashok, Reader, Orthodontics informed that the committee, that Mentor Mentee System is available to identify the problem of students in learning. He also informed that Mentor Mentee list is ready and to be approved by the Chairperson. Chairperson suggested to have a formal inauguration for the same and initiate the process.

Dr. Abirami read out the various MOOC courses available in SWAYAM, NPTEL and also informed that, all the CRIs and faculty members have to enroll for the course for the 'Medical Emergencies in Dentistry' and other related courses. Chairperson suggested Dr. I. Paavai, Professor and Head, Department of Periodontics to conduct Gender Sensitisation program and Seminars and Dr. Veera Kumar, Vice Principal to conduct a course on Biomedical Waste Management and Environmental safety on behalf of Green Committee.


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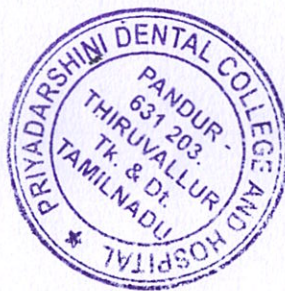
Dr. B. Karthika, Professor, Department of Oral Medicine and Radiology, requested the Chairperson to grant permission to organise a program on Pharmacovigilance to create awareness about this among faculties and students. Chairperson asked Dental Educational Unit to conduct a course on this.

Chairperson suggested to all the Heads in the Department to plan one curriculum enrichment class in their respective subjects and also included them in their teaching schedule.

After a detailed discussion with NAAC criteria in-charges, Dr. B. Sivapathasundharam, Principal and Chairperson of Curriculum committee reminded that the affiliated colleges can do only curriculum implementation and enrichment

Meeting came to an end by 12.15pm.

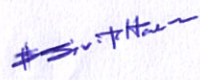
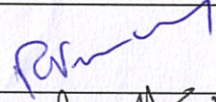
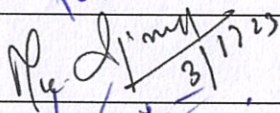
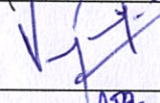
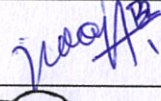
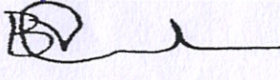
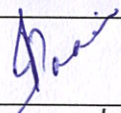
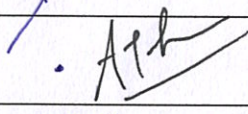

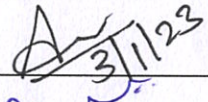
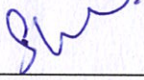
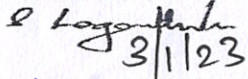

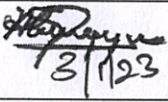
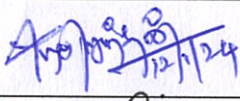
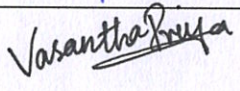
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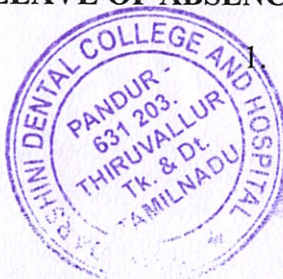
PDCH CURRICULUM COMMITTEE MEETING ON 03/01/2023


LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. B. Sivapadhasundaram	
2	Dr. Veerakumar	
3	Dr. MRC. Rajeswari	
4.	Dr. C. Vijayadhith	
5	Dr. T. Sridhar	
6	Dr. B.Karthika	
7	Dr. I. Paavai	
8	Dr. A.Jayasenthil	
9	Dr. R. Ganesh	
10	Dr. Saneem Ahmed	
11	Dr. Sheela Kumari	
12	Dr. S. Loganathan	
13	Dr. Pavani	
14	Dr. Abirami	
15	Mr. Jayanthan	
16	Vasantha Priya	

LEAVE OF ABSENCE:

1. Dr. Abby Abraham

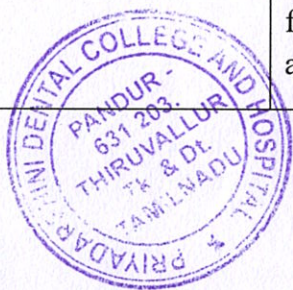



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PDCH CURRICULUM COMMITTEE MEETING (03/01/2023)

ACTION TAKEN FOR THE MEETING HELD ON 08/08/2022

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Framing academic calendar for the year 2022-2023	The dates given by the curriculum committee was taken into consideration and the academic calendar was prepared and approved by the Chairperson and communicated to all stake holders by 27/08/2022.	Dr. Surabhi Halder
2	Time table rescheduling	Co-ordinated with the faculties of basic medical departments and they have consented to follow the existing time table	Dr. M.R.C.Rajeswari
3	Conduction of clinical society meeting	CSM committee finalized the date for each meeting through regular coordination and communication with other head of the department. So far Oral Pathology, Prosthodontics, Oral Surgery, Orthodontics, Public health department case reports were presented (Detailed report with CSM committee).	Dr. I. Paavai
4	Conduction of ethical committee meeting	Third ethical committee meeting was conducted which discussed eight research proposals	Dr. M.R.C.Rajeswari
5	Progress of NAAC	Conducted IQAC meeting by coordinating with all NAAC Criteria incharges	Dr. R. Ganesh
6	Internal Examination dates	After enquiring with basic medical science department, the internal examination dates were finalized and included in the academic calendar	Dr. B. Sivapathasundharam Dr. R. Veerakumar



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7.	Research and Publication committee	The research committee meeting was conducted and the committee insisted all the faculty members to publish book and paper in indexed journal before January.	Dr. I. Paavai
8.	Parents Teachers Meeting	Parents Teachers Meeting was conducted	Dr. C. Vijayadith
9.	To conduct add on courses	Course on Biostatistics conducted on 08/08/2022 and 09/08/2022 Course on Basic Implantology conducted on 14/12/2022 and 15/12/2022	Dr. R. Ganesh Dr. Abby Abraham
10.	To conduct value added courses	Course on Yoga conducted on Thursday of every week	Dr.G. D. Gomathi



Priyadarshini
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MINUTES OF CURRICULUM COMMITTEE MEETING ON 08/08/2022

The first PDCH - Curriculum Committee meeting for the academic year 2022-23 was conducted at Principal's office on 08/08/2022 at 11.00 A.M. The meeting commenced on time. Dr. B. Sivapathasundhram, Principal and Chairperson of curriculum committee welcomed the gathering.

Action taken on the previous curriculum committee meeting (08/02/2022) was discussed (enclosed).

Chairperson discussed the tentative events to be carried out for the academic year 2022-23 based on the academic calendar. Principal suggested Dr. R. Veerakumar, Vice Principal and Dr. R. Ganesh, Professor and Head, Department of Public Health Dentistry, IQAC coordinator to finalize the dates for the academic programs, which have to be included in the academic calendar.

Chairperson enquired the members for any changes to be implemented in the new timetable so as to fulfil the DCI required lecture and practical hours. It was unanimously finalized to follow the existing timetable for the current academic year also. Dr. M.R.C. Rajeswari, Professor and Head, Department of Oral Pathology is requested to co-ordinate with basic medical departments for any changes in the time table.

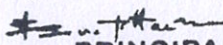
Dr. I. Paavai, Professor and Head, Department of Periodontics, Chairperson of PDCH Clinical Society reported about the conduction of CSM every month by each department. Principal appreciated the same and requested the Clinical Society to continue the same for the forth coming months also.

Dr. M.R.C. Rajeswari, the member secretary of IEC (Institutional Ethical Committee) reported that in the year 2022, two IEC meetings were conducted, where various ethical issues of more than twenty research proposals by the students and faculty were discussed and approved. Chairperson requested to conduct at least two more IEC meetings as there is pending of proposals to be submitted for students ICMR grant.

Dr. R. Ganesh, IQAC coordinator enquired various criteria in-charges to update the relevant documents. Dr. R. Veerakumar proposed the tentative dates for first, second and third internal examination to be conducted for August batch students of all years. The dates were finalized in coordination with other faculty members. Chairperson assigned Dr. R. Veerakumar to ensure the examination dates with basic medical science departments.

Dr. Ashok, Reader, Department of Orthodontics, Chairperson, Intern Mentorship Committee, reported that Mentorship programmes were conducted every month with one or two resource persons. Principal acknowledged the same and advised an increase of 10% in the number of meetings for the current academic year.

The next agenda regarding Research and Publication was discussed by the respective Chairperson Dr. I. Paavai, and Chairperson suggested the research committee to encourage and promote research among faculty members and students. The committee assured the


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guidance and support to all the researchers. Principal requested the research committee to organize meetings every six months.

Chairperson insisted Dr. Vijayadhith, Professor and Head, Department of Orthodontics to finalize the dates for next parent teacher meeting and also to send the attendance percentage and internal assessment marks to the parents.

Chairperson asked all the Heads of the Department to fix the dates of add on courses and value-added courses. Principal insisted that as requested by the students in the feedback, courses on Basic Implantology.

Dr. Saneem Ahmed has accepted to conduct BLS-CPR course for interns

Meeting came to an end by 12.00pm.

Saneem Ahmed

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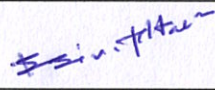
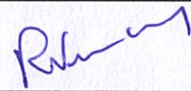
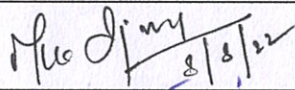
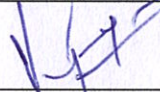
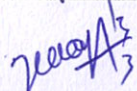
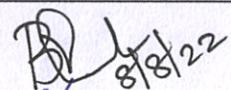

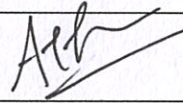

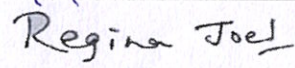
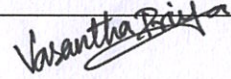


Saneem Ahmed

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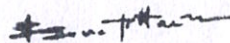
PDCH CURRICULUM COMMITTEE MEETING ON 08/08/2022

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. B. Sivapathasundharam	
2	Dr. R. Veerakumar	
3	Dr. M. R. C. Rajeswari	
4.	Dr. C. Vijay adhith	
5	Dr. T. Sridhar	
6	Dr. B. Karthika	
7	Dr. I. Paavai	
8	Dr. A. Jayasenthil	
9	Dr. R. Ganesh	
10	Dr. Regina Joel (External member)	 Regina Joel
11	Miss. Vasantha Priya (Student member)	 Vasantha Priya

LEAVE OF ABSENCE:

1. Dr. S. Loganathan





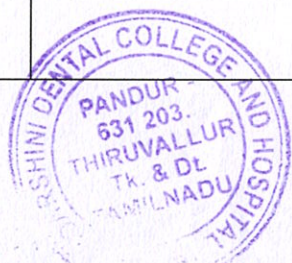

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PDCH CURRICULUM COMMITTEE MEETING 08/08/2022

ACTION TAKEN FOR THE MEETING HELD ON 03/01/2022

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Reporting individualized coaching for slow learners	Based on the internal assessment marks obtained by each student in various departments, slow learners were identified from each batch. All the heads of department arranged for special classes to encourage the slow learners.	Dr. Abirami
2	To conduct add on courses	<p>Course on Rotary Endodontics conducted on 18/05/2022 and 19/05/2022</p> <p>Course on Lab Diagnosis conducted on 27/05/2022 and 28/05/2022</p> <p>Course on Biostatistics conducted on 07/06/2022 and 08/06/2022</p> <p>Course on Bite Marks conducted on 07/07/2022 and 08/07/2022</p> <p>Course on Esthedontology conducted on 15/06/2022 and 16/06/2022</p>	<p>Dr. A. Jayasenthil</p> <p>Dr. M.R.C. Rajeswari</p> <p>Dr. R. Ganesh</p> <p>Dr. B. Prem Karthik</p> <p>Dr. I. Paavai</p>
3	To conduct value added courses	<p>Course on Clinical Photography conducted on 19/01/2022 and 20/01/2022</p> <p>Course on Diet and Nutrition conducted on 19/01/2022 and 20/01/2022</p> <p>Course on Medical Drawing conducted on 19/01/2022 and</p>	<p>Dr. B. Karthika</p> <p>Dr. A. Jayasenthil</p>



Signature
12-11-22

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		20/01/2022	
4	e-content preparation	e-content in the form of PPT's, photographs, videos and as word document were submitted.	Dr. Pavani
5	Orientation programmes for faculty, first years and interns	Orientation programmes were conducted for one week. Students were divided into batches and posted in each clinical department for 3hrs. Interns and newly joined faculty orientation programme were conducted	Dr. B. Sivapathasundharam
6	Conduction Clinical Society Meetings	Clinical Society Meetings conducted every month by each department	Dr. I. Paavai



Dr. I. Paavai
12/1/24.

Dr. B. Sivapathasundharam

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2021-22

- 1. Minutes of the PDCH Curriculum Committee meeting conducted on 03.01.2022.**
- 2. Minutes of the PDCH Curriculum Committee meeting conducted on 05.07.2021.**

MINUTES OF CURRICULUM COMMITTEE MEETING ON 03/01/2022

The second PDCH - Curriculum Committee meeting for the academic year 2021- 22 was conducted at Principal's office on 03/01/2022 at 11.30 am with the following agendas,

1. Action taken on the minutes of the previous meeting held on 5/7/2021
2. Reporting individualized coaching for slow learners.
3. To conduct add on courses.
4. E-content preparation.
5. Orientation programmes for faculty, first years and interns.
6. Conduction of Value-Added Courses and subject related Add On Courses.
7. Any other matter

Dr. S. Balasundaram, Principal and Chairperson of curriculum committee welcomed and addressed the committee members.

Action taken on the previous curriculum meeting (05/07/2021) was discussed and it is enclosed.

Reporting individualized coaching for slow learners

Based on the internal assessment marks obtained by each student in various departments, slow learners were identified from each batch. Chairperson requested all the heads of department to arrange for special classes to encourage the slow learners.

To conduct add on courses.

Chairperson enquired about the BLS (Basic Life Support) course and allocated Dr. Loganathan, Professor and HOD, Oral Surgery to conduct the course for interns. Principal also enquired Dr. Jayasenthil, Professor and Head, Department of Conservative Dentistry and Endodontics regarding conduction of advanced endodontic courses for Final years and CRI.

E-content preparation

Dr. R. Ganesh, Reader, Department of Public Health Dentistry, NAAC coordinator insisted all the departments to submit e-content in the form of PPT's, photographs, videos and as word document.

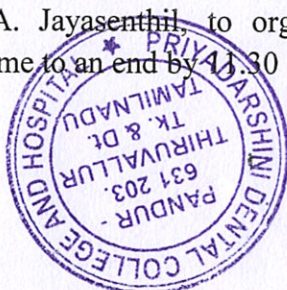
Orientation programmes for faculty, first years and interns.

Chairperson requested Dr. R. Veerakumar, Vice Principal to plan the schedule for orientation programmes for the new first years and interns.

Conduction of Value-Added Courses and subject related Add On Courses.

Chairperson asked Dr. A. Jayasenthil, to organise Value-Added courses for the next academic year. Meeting came to an end by 11.30


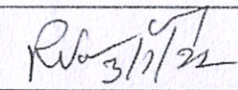
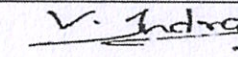
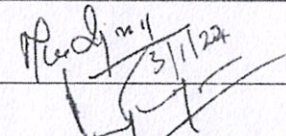
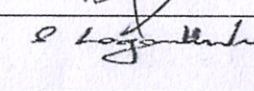
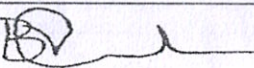
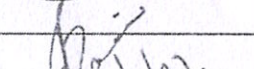
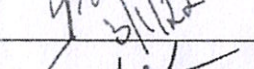
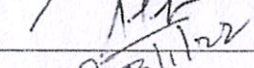
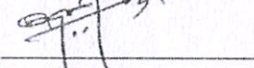
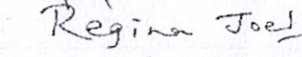
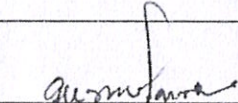
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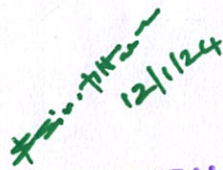
PDCH CURRICULUM COMMITTEE MEETING ON 03/01/2022

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. S. Balasundaram	
2	Dr. R. Veerakumar	
3	Dr. V. Indra Priyadarshini	
4	Dr. M. R. C. Rajeswari	
5.	Dr. C. Vijay Adhith	
6	Dr. Loganathan	
7	Dr. B.Karthika	
8	Dr. I. Paavai	
9	Dr. A. Jayasenthil	
10	Dr. R. Ganesh	
11	Dr. Regina Joel (External member)	
12	Mr.Gurucharan (Student member)	


LEAVE OF ABSENCE:

1. Dr. T. Sridhar


12/1/22

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PDCH CURRICULUM COMMITTEE MEETING (03/01/2022)

ACTION TAKEN FOR THE MEETING HELD ON 05/07/2021

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Framing of academic calendar	Academic calendar for 2021-2022 prepared and circulated	Dr. M.R.C. Rajeswari Dr. V. Indira Priyadarshini
2.	NAAC and IQAC	Allotted the criteria incharges	Dr. Anuradha
3.	Clinical society meeting	Clinical society meeting commenced	Dr. I. Paavai
4.	Research and publication	Various department publication was in progress	All HODs
5.	Subject related courses	Course on Advanced Rotary Endodontics was conducted on 19/08/2021 and 20/08/2021 Course on BLS was conducted on 01/12/2021 – 03/12/2021.	Dr. A. Jayasenthil Dr. S. Loganathan
6.	To conduct value added courses	Course on Drawing and Painting conducted on 18/09/2021 and 19/09/2021 and 25/09/2021 and 2/09/2021.	Dr. B. Karthika



12-11-21

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MINUTES OF CURRICULUM COMMITTEE MEETING ON 05/07/2021

The first PDCH - Curriculum Committee meeting for the academic year 2021-22 was conducted at Principal's chamber on 05/07/2021 at 11.30 A.M.

1. Action taken on the minutes of the previous meeting held on 04/01/2021.
2. Framing of academic calendar.
3. NAAC and IQAC.
4. Clinical Society Meeting.
5. Research and publication.
6. Conduction of Value-Added Courses and subject related Add on Courses
7. Any other matter.

Dr. S. Balasundaram, Principal and Chairperson of Curriculum committee welcomed and addressed the committee members.

Action taken on the previous curriculum meeting (04/01/2021) was discussed and it is enclosed.

Framing of academic calendar

Chairperson elaborated the events to be included in the academic calendar 2021-22. Principal requested Dr. V. Indira Priyadarshini, Reader and Head I/c, Department of Public Health Dentistry and Dr. M.R.C. Rajeswari, Professor and Head, Department of Oral Pathology to prepare the academic calendar.

NAAC and IQAC.

Chairperson discussed about the importance of NAAC and he insisted all the staff members to prepare the required documents necessary for NAAC accreditation.

Clinical Society Meeting.

Chairperson asked Dr. I. Paavai, Professor and Head, Department of Periodontics to resume clinical society meeting.

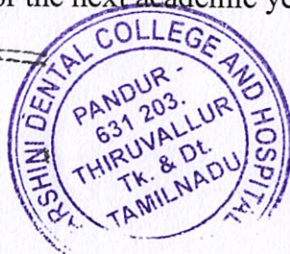
Research and publication.

Chairperson requested all staff members to increase their publication and to make atleast two publication per year.

Conduction of Value-Added Courses and subject related Add on Courses

Chairperson asked all the department heads to organise subject related add on courses and value-added courses for the next academic year.

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Any other matter

Chairperson informed that PG inspection is expected anytime and asked to prepare the equipment list and documents needed for the same.

Meeting came to an end by 12.00 P.M.

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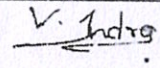
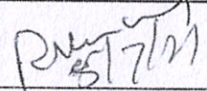
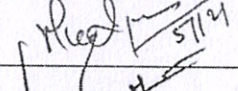
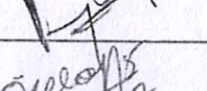
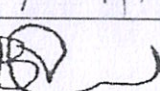
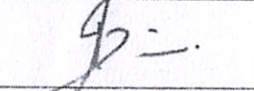
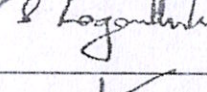
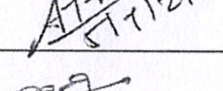
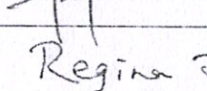
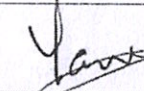


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PDCH CURRICULUM COMMITTEE MEETING (05/07/2021)

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. S. Balasundaram	
2.	Dr. V. Indira Priyadarshini	
3	Dr. R. Veerakumar	
4	Dr. M. R. C. Rajeswari	
5.	Dr. C. Vijayadhith	
6	Dr. T. Sridhar	
7	Dr. B. Karthika	
8	Dr. I. Paavai	
9	Dr. S. Loganathan	
10	Dr. A. Jayasenthil	
11	Dr. R. Ganesh	
12	Dr. Regina Joel (External member)	
13	Miss. Yamini (Student member)	

LEAVE OF ABSENCE:

Dr. Jayaranganathan

Dr. Khalid Ghiaz

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PDCH CURRICULUM COMMITTEE MEETING (05/07/2021)
ACTION TAKEN FOR THE MEETING HELD ON 04/01/2021

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Regarding rescheduling of time table	Offline classes commenced for all years following the regular time table	Dr. S. Balasundaram Dr. V. Indira Priyadarshini
2.	Internal Assessment Exams	Internal assessment exams conducted based on schedule.	Dr. V. Indira Priyadarshini
3.	IQAC	Coordinator decided	Dr. Anuradha
4.	Conduction of parents teachers meeting	Not conducted due to COVID circumstances	Dr. C. Vijayadhith
5.	Subject related courses	Course on BPS complete denture course was conducted on 04/2/2021 and 05/02/2021.	Dr. Khalid Ghiaz
6.	To conduct value added courses	1. Course on Spoken English conducted on 12/06/2021 and 13/06/2021 and 19/06/2021 and 20/06/2021. 2. Yoga and Fitness courses conducted on 04/04/2021, 11/04/2021, 18/04/2021 and 25/04/2021	Dr. B. Karthika Dr. G. D. Gomathi

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2020-21

- 1. Minutes of the PDCH Curriculum Committee meeting conducted on 04.01.2021.**
- 2. Minutes of the PDCH Curriculum Committee meeting conducted on 03.08.2020.**

MINUTES OF CURRICULUM COMMITTEE MEETING ON 04/01/2021

Second PDCH - Curriculum Committee meeting for the academic year 2020-21 was conducted at Principal's office on 04/01/2021 at 11.30 am with the following agendas,

1. Action taken on the minutes of the previous meeting held on 03/08/2020.
2. Regarding rescheduling of time table.
3. Internal Assessment Exams.
4. IQAC.
5. Conduction of parent teachers meeting.
6. Regarding the Value Added and Add On courses to be conducted.
7. Any other matter.

Dr. S. Balasundaram, Principal and Chairperson of curriculum committee welcomed the gathering.

Action taken on the previous curriculum meeting (03/08/2020) was discussed and it is enclosed.

Regarding rescheduling of time table

Due to improvement in COVID situation, Chairperson asked to follow regular OP and classes based on regular time table.

Chairperson advised all the HODs to supervise whether all COVID precautionary measures were followed by all department staff members and students.

Internal Assessment Exams

Chairperson asked Dr. V. Indira Priyadarshini, Reader and Head I/c to make schedule for internal assessment exams for all years.

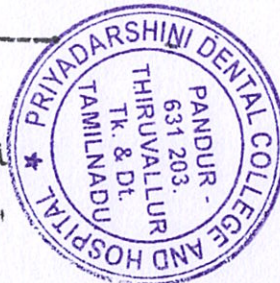
Internal Quality Assurance Cell (IQAC)

Chairperson discussed the importance of Internal Quality Assurance Cell (IQAC) and requested all staff members to nominate a staff to serve as IQAC co-ordinator and it was left for discussion.

Conduction of parent teachers meeting

Chairperson enquired about Parent Teachers Meeting and requested Dr. R. Veerakumar, Co- chairperson and Professor and Head, Department of Pedodontics to finalize the date for the same.

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R. Veerakumar
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Regarding the Value Added and Add On courses to be conducted

Chairperson asked all the department heads to organise subject related add on courses for the next academic year. Dr. A. Jayasenthil, Professor and Head, Department of Conservative Dentistry and Endodontics has consented to conduct two courses, one on Basic Rotary Endodontics and another on Advanced Rotary Endodontics.

Dr. S. Loganathan, Professor and Head, Department of Oral Surgery has accepted to conduct course on BLS-CPR.

Meeting came to an end by 12.00 P.M.

S. Loganathan


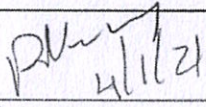
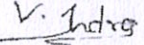
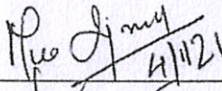
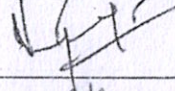
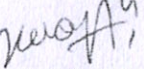
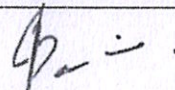
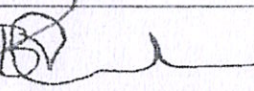
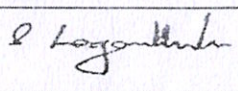
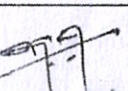
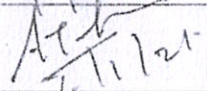
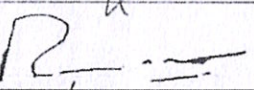
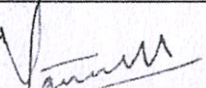
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PDCH CURRICULUM COMMITTEE MEETING (04/01/2021)

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. S. Balasundaram	
2.	Dr. R. Veerakumar	
3	Dr. V. Indira Priyadarshini	
4	Dr. MRC. Rajeswari	
5.	Dr. C. Vijayadhith	
6	Dr. T. Sridhar	
7	Dr. I. Paavai	
8	Dr. B. Karthika	
9	Dr. S. Loganathan	
10	Dr. R. Ganesh	
11	Dr. A. Jayasenthil	
12	Dr. Rathika (External member)	
13	Miss. Yamini (Student member)	

LEAVE OF ABSENCE:

Dr. Jayaranganathan

Dr. Khalid Ghiaz

~~Dr. Jayaranganathan~~
12/1/24



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PDCH CURRICULUM COMMITTEE MEETING (04/01/2021)
ACTION TAKEN FOR THE MEETING HELD ON 03/08/2020

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Framing the time table for online classes	New time table for online classes was framed for each year and classes were taken through Zoom	Dr. M. R. C. Rajeswari Dr. V. Indira Priyadarshini
2.	OP Management	Skeletal OP system was followed and only emergency cases were attended with all COVID precautions	Dr. S. Balasundaram Dr. Bharathi Dr. Yugesh
3.	Subject related courses	Rotary endodontic course is conducted on 21/9/2020 and 22/9/2020	Dr. Jayaranganathan
4.	To conduct value added courses	Course on MS Office and Internet conducted on 17/09/2020 and 18/09/2020.	Dr. A. Jayasenthil

Principals
12/11/24

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MINUTES OF CURRICULUM COMMITTEE MEETING ON 03/08/2020

The first PDCH - Curriculum Committee meeting for the academic year 2020-21 was conducted at Principal's office on 03/08/2020 at 11.30 am with the following agendas,

1. Action taken on the minutes of the previous meeting held on 03/01/2020.
2. Framing the time table for online classes.
3. OP Management.
4. Any other matters.

Principal, Dr. S. Balasundaram, Chairperson of curriculum committee welcomed the gathering.

Action taken on the previous curriculum meeting (03/01/2020) was discussed and it is enclosed.

Framing the time table for online classes

Chairperson discussed the changes to be implemented in the time table for online classes and asked Dr. V. Indira Priyadarshini, Reader and Head I/c, Department of Public Health Dentistry to frame new time table in couple of days.

OP Management

Chairperson discussed regarding the management of OP during this uncertain period (COVID 19). He also insisted on the precautions to be followed to prevent COVID-19 infection.

Any other matters

Chairperson asked Dr. H. Srinivasan, Professor and Head, Department of Oral Surgery to arrange for BLS-CPR courses once the COVID Pandemic situation improves. Dr. H. Srinivasan assured to conduct BLS-CPR program once the students report back to college.

Chairperson asked other departments to conduct subject related Add on Courses.

Dr. Jaya Ranganathan, Professor, Department of Conservative Dentistry and Endodontics has consented to conduct course on Rotary Endodontics and Dr. Khalid Giaz, Professor and Head, Department of Prosthodontics volunteered to conduct course on BPS Complete dentures.

Meeting came to an end by 12.45 P.M.


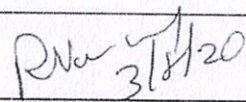
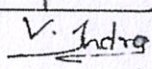
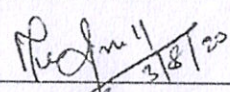
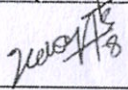
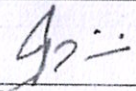

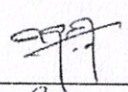
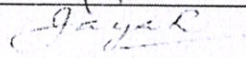
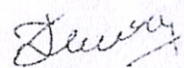
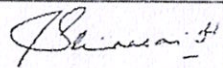
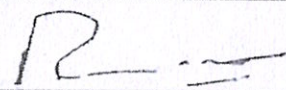
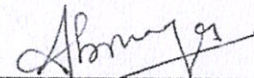


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PDCH CURRICULUM COMMITTEE MEETING (03/08/2020)

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. Balasundaram	
2.	Dr. R. Veerakumar	
3	Dr. Indira Priyadarshini	
4	Dr. MRC. Rajeswari	
5	Dr. T. Sridhar	
6	Dr. I. Paavai	
7	Dr. B. Karthika	
8	Dr. R. Ganesh	
9	Dr. Jayaranganathan	
10	Dr. Khalid Ghiaz	
11	Dr. Srinivasan	
12	Dr. Rathika (External member)	
13	Miss. Abinaya (Student member)	

LEAVE OF ABSENCE:

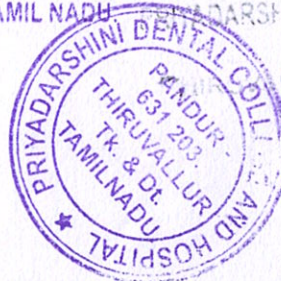
Dr. C. Vijayadhith

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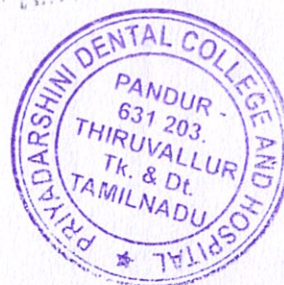


PDCH CURRICULUM COMMITTEE MEETING (03/08/2020)
ACTION TAKEN FOR THE MEETING HELD ON 03/01/2020

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Framing academic calendar	Academic calendar for the academic year 2020-21 was prepared and circulated	Dr. M. R. C. Rajeswari
2.	Regarding slow learners assesment	Each department conducted MCQ test and identified slow learners and they were given special coaching by faculties	Dr. Anjana Rajendiran
3	Conduction of Clinical Society Meeting	Clinical society meetings were not conducted due to COVID pandemic	Dr. I. Paavai
4	Intern Mentorship Programme	Intern Mentorship Programme was not conducted due COVID pandemic	Dr. B. Prem Karthick
5	To conduct value added courses	Course on Communication Skills conducted on 18/01/2020 and 19/01/2020.	Dr. C. Vijayadhith

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2019-20

- 1. Minutes of the PDCH Curriculum Committee meeting conducted on 03.01.2020.**
- 2. Minutes of the PDCH Curriculum Committee meeting conducted on 02.07.2019**

MINUTES OF CURRICULUM MEETING ON 03/01/2020

Second PDCH - Curriculum Committee meeting for the academic year 2019-20 was conducted at Principal's office on 03/01/2020 at 11.30 am with the following agendas,

1. Action taken on the minutes of the previous meeting held on 02/07/2019.
2. Framing academic calendar.
3. Regarding slow learners' assessment.
4. Conduction of Clinical Society Meeting.
5. Intern Mentorship Programme.
6. Regarding MOU with other institution.
7. Any other matter

Dr. S. Balasundaram, Principal and Chairperson of curriculum committee, welcomed the gathering.

Dr. R. Veerakumar, Co-Chairperson of curriculum committee presented the actions taken on previous meeting (02/07/2019) and it is enclosed.

Framing academic calendar

Chairperson assigned Dr. M. R. C. Rajeswari, Professor and Head, Department of Oral Pathology to frame the academic calendar for the year 2020-21.

Regarding slow learners' assessment.

Chairperson asked all the HODs to identify the slow learners by conducting frequent class tests and he also requested them to follow certain methods to improve their learning ability.

Conduction of Clinical Society Meeting.

Chairperson appreciated the regular conduction of Clinical Society Meeting (CSM) and requested Dr. I. Paavai, Professor and Head, Department of Periodontics to follow the same for the upcoming months.

Intern Mentorship Program

Chairperson gave a suggestion to Dr. B. Prem Karthick, Chairperson, Intern mentorship committee about various topic to be included in the intern mentorship program.

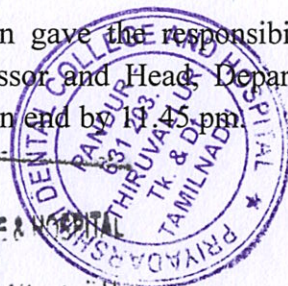
Regarding MOU with other institution

Chairperson highlighted the importance of research in association with other institutions and insisted the research committee chairperson, Dr. I. Paavai to increase the number of MOUs with relevant organisations/ institutions.

Any other matter

Chairperson gave the responsibility to head the Dental Education Unit to Dr. A. Jayasenthil, Professor and Head, Department of Conservative Dentistry and Endodontics. Meeting came to an end by 12.45 pm.


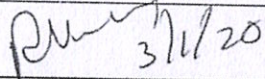
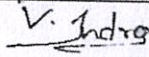
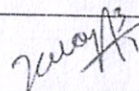
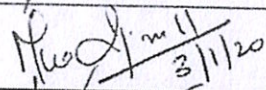
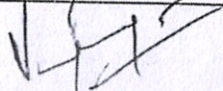
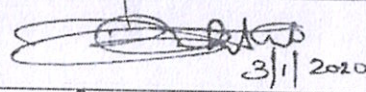
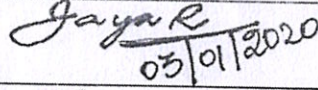
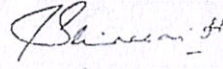
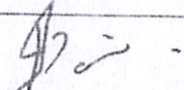
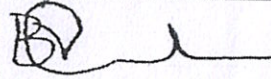
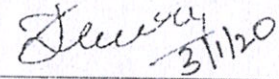

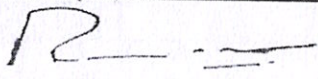
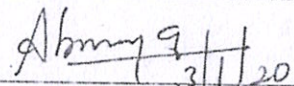
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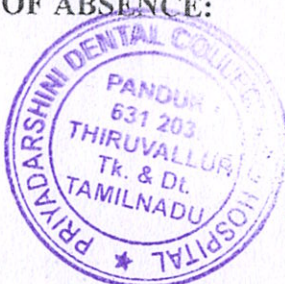
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PDCH CURRICULUM COMMITTEE MEETING (03/01/2020)

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. S. Balasundaram	
2.	Dr. R. Veerakumar	 3/1/20
3	Dr. Indira Priyadarshini	 V. Indira
4	Dr. T. Sridhar	 T. Sridhar
5	Dr. MRC. Rajeswari	 MRC. Rajeswari 3/1/20
6.	Dr. C. Vijayadhith	 C. Vijayadhith
7	Dr. B. Prem karthick	 B. Prem karthick 3/1/2020
8	Dr. Jayaranganathan	 Jayar. 03/01/2020
9	Dr. Srinivasan	 Srinivasan
10	Dr. I. Paavai	 I. Paavai
11	Dr. B. Karthika	 B. Karthika
12	Dr. Khalid Ghiaz	 Khalid Ghiaz 3/1/20
13	Dr. R. Ganesh	 R. Ganesh
14	Dr. Rathika (External member)	 Rathika
15	Miss. Abinaya (Student member)	 Abinaya 3/1/20

LEAVE OF ABSENCE:



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**PDCH CURRICULUM COMMITTEE MEETING (03/01/2020)
ACTION TAKEN FOR THE MEETING HELD ON 02/07/2019**

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Regarding NAAC	Teachers Day and Doctors Day were celebrated	Dr. I. Paavai
2.	Research and Publication	Staffs of public health department initiated various studies for the interns	Dr. R. Ganesh
3	To conduct subject related add on courses	Rotary Endodontics Course-Made Easy Course was conducted on 14/10/2019 and 15/10/2019	Dr. Jaya Ranganathan
4	Regarding improvement of OP Census	Peripheral camps were conducted in the villages nearby and transportation facilities were arranged.	Dr. T. Sridhar Dr. R. Ganesh
5.	To conduct value added courses	Spoken English course conducted on 21/09/2019 and 22/09/2019 and 28/09/2019 and 29/09/2019. Computer Basics and MS Office course conducted on 10/12/2019 and 11/12/2019	Dr. B. Karthika Dr. S. Balasundaram

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MINUTES OF CURRICULUM COMMITTEE MEETING ON 02/07/2019

The first PDCH - Curriculum Committee meeting for the academic year 2019-20 was conducted at Dean's office on 02/07/2019 at 11.30 am with the following agendas,

1. Action taken on the minutes of the previous meeting held on 04/01/2019.
2. Regarding NAAC
3. Research and Publication
4. Add on courses
5. Regarding improvement of OP Census.
6. Any other matter

Dean, Dr. M. K. Venkat Prasad, Chairperson, curriculum committee welcomed and addressed the gathering.

Action taken on the previous curriculum meeting (04/01/2019) was discussed and it is enclosed.

Regarding NAAC

Chairperson discussed about the importance of NAAC and he instructed all the staff members to prepare the required documents necessary for NAAC accreditation. Chairperson suggested Dr. R. Ganesh, Reader, Department of Public Health Dentistry to organize events on commemorative days like Teachers Day, Doctors Day symbolizing their importance.

Research and Publication

Dr. I. Paavai, Professor and Head, Department of Periodontics insisted the importance of research and publication, while the Chairperson encouraged all the staff members to motivate the students to engage in short term research.

Add on courses

Chairperson asked Dr. H. Srinivasan, Professor and Head, Department of Oral Surgery to organize Basic Life Support Course for Interns as soon as possible.

Regarding improvement of OP Census.

Chairperson enquired about the OP census of past six months and requested Public Health Department to conduct more camps to improve the outpatient flow.

Any other matter

Chairperson insisted the Dental Education Unit incharge, Dr. S. Balasundaram, Professor, Department of Oral Pathology to increase the number of Value Added courses with workshops for which Dr. S. Balasundaram replied that will make necessary arrangements for the same.

Meeting came to an end by 12.45 pm.

M.K. Venkat Prasad

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PDCH CURRICULUM COMMITTEE MEETING (02/07/2019)

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. M. K. Venkat Prasad	H.K. Venkat Prasad
2.	Dr. R. Veerakumar	R. Veerakumar 2/7/19
3	Dr. Indira Priyadarshini	V. Indira
4	Dr. Balasundaram	02/07/19
5	Dr. MRC. Rajeswari	MRC Rajeswari 2/7/19
6.	Dr. C. Vijay Adhith	Vijay Adhith
7	Dr. Khalid Ghiaz	Khalid Ghiaz
8	Dr. H. Srinivasan	H. Srinivasan
9	Dr. Jayaranganathan	Jayaranganathan 2/7/19
10	Dr. I. Paavai	I. Paavai
11	Dr. B. Karthika	B. Karthika 2/7/2019
12	Dr. R. Ganesh	R. Ganesh
13	Dr. Rathika (External member)	Rathika
14	Miss. Abinaya (Student member)	Abinaya 2/7/19

LEAVE OF ABSENCE:

1. Dr. T. Sridhar



T. Sridhar
12/11/24

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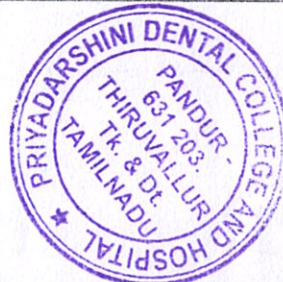
H.K. Venkat Prasad

DR. M. K. VENKAT PRASAD, M.B.S. (Ph.D)
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PDCH CURRICULUM COMMITTEE MEETING (02/07/2019)
ACTION TAKEN FOR THE MEETING HELD ON 04/01/2019

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Framing academic calendar 2019-20	Academic calendar was prepared by including the events that were finalized and approved in the meeting	Dr. S. Balasundaram
2.	Finalizing internal examination dates	The dates for three internal examinations were finalized for the academic year 2019-20	Dr. R. Veerakumar
3	Conduction of Clinical Society Meeting	Clinical society meeting was conducted with papers from Periodontics and Endodontics	Dr. I. Paavai
4	Intern Mentorship Programme	Two intern mentorship program was conducted till date	Dr. B. Prem Karthick
5.	Parent Teachers Meeting	The dates for parent teachers meeting were finalized and scheduled on June and December	Dr. V. Indira Priyadarshini
6.	To conduct value added courses	Road safety and driving course conducted on 09/03/2019 and 10/03/2019.	Dr. S. Balasundaram

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2018-19

- 1. Minutes of the PDCH Curriculum Committee meeting conducted on 04.01.2019.**
- 2. Minutes of the PDCH Curriculum Committee meeting conducted on 02.07.2018.**

MINUTES OF CURRICULUM COMMITTEE MEETING ON 04/01/2019

Second PDCH - Curriculum Committee meeting for the academic year 2018-19 was conducted at Dean's office on 04/01/2019 at 12.00 P.M with the following agendas,

1. Action taken on the minutes of the previous meeting held on 02/07/2018.
2. Framing academic calendar 2019-20.
3. Finalizing internal examination dates.
4. Conduction of Clinical Society Meeting.
5. To conduct Intern Mentorship Programme.
6. Parent Teachers Meeting.
7. Any other matter.

Dean, Dr. M. K. Venkat Prasad, Chairperson, curriculum committee welcomed and addressed the gathering.

Action taken on the minutes of the previous meeting held on 02/07/2018 was discussed and it is enclosed.

Framing academic calendar 2019-20.

Chairperson listed out the events that need to be included in the academic calendar 2019-20. Chairperson suggested Dr. S. Balasundaram, Professor, Department of Oral Pathology to finalize the dates for the academic programs that has to be included in the academic calendar 2019-20.

Finalizing internal examination dates.

Chairperson requested Dr. R. Veerakumar, Professor and Head, Department of Pedodontics, Co- Chairperson of curriculum committee to finalize the internal examination dates for all the BDS students for the academic year 2019-20 and he also discussed the importance of Clinical Society Meetings (CSM) and Intern Mentorship Programs.

Conduction of Clinical Society Meeting

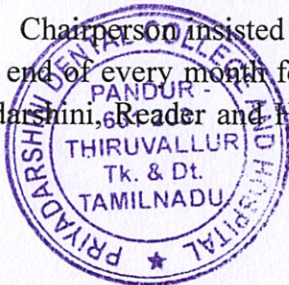
Chairperson insisted Dr. I. Paavai, Professor, Department of Periodontics to finalize the dates for CSM.

To conduct Intern Mentorship Programme

Chairperson instructed Dr. B. Prem Karthick, Reader, Department of Oral Pathology, Chairperson, Intern Mentorship Committee to conduct atleast five intern mentorship programs for the academic year.

Parent Teachers Meeting

Chairperson insisted all HODs to submit the attendance percentage of all the students at the end of every month for the purpose of Parent Teachers Meeting (PTA). Dr. V. Indira Priyadarshini, Reader and Head I/c, Department of Public Health Dentistry, enquired about



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the date to conduct parent teachers meeting and after a long discussion, date for PTA was finalized.

Any other matter.

Chairperson assigned Dr. V. Indira Priyadarshini to collect month-wise teaching schedule from all departments and he also insisted Dr. S. Balasundaram, Professor, Department of Oral Pathology, to organise Value Added Courses in the upcoming months.

Meeting came to an end by 12.40 P.M.

H.R. Venkatesh Prasad

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S. Balasundaram

S. Balasundaram

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PDCH CURRICULUM COMMITTEE MEETING (04/01/2019)

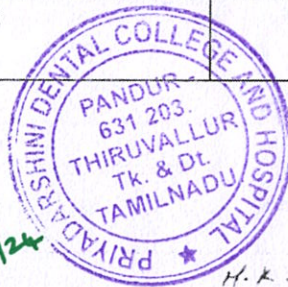
LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. M. K. Venkat Prasad	H.K. Venkat Prasad
2.	Dr. R. Veerakumar	R. Veerakumar 21/1/19
3	Dr. V. Indira Priyadarshini	V. Indira
4	Dr. T. Sridhar	T. Sridhar
5	Dr. M.R. C. Rajeswari	M.R.C. Rajeswari 4/1/19
6.	Dr. B. Prem karthick	B. Prem karthick 4/1/2019
7	Dr. S. Balasundaram	S. Balasundaram 4/1/2019
8	Dr. Jayaranganathan	Jayaranganathan
9	Dr. I. Paavai	I. Paavai
10	Dr. B. Karthika	B. Karthika 4/1/2019
11	Dr. R. Ganesh	R. Ganesh
12.	Dr. H. Srinivasan	H. Srinivasan 04/01/2019
13.	Dr. Rathika (External member)	Rathika
14.	Miss. Abinaya (Student member)	Abinaya 4/1/2019

LEAVE OF ABSENCE:

1. Dr. Khalid Ghiaz
2. Dr. Vijayadhith

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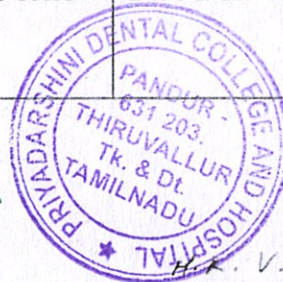
H.K. Venkat Prasad
DR. M.K. VENKAT PRASAD, M.D.S. (Ph.D)
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PDCH CURRICULUM COMMITTEE MEETING (04/01/2019)

ACTION TAKEN FOR THE MEETING HELD ON 02/07/2018

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Orientation Induction Day programmes for first years	Orientation and Induction Day programmes were conducted for first years on October 2018.	Dr. M. K. Venkat Prasad Dr. R. Veera Kumar Dr. V. Indira Priyadarshini
2.	To conduct subject related add on course	Conscious Sedation course conducted on 24/07/2018 and 25/07/2018 Guide to rotary endodontic course conducted on 17/09/2018 and 18/09/2018	Dr. R. Veerakumar Dr. Jaya Ranganathan
3.	To conduct value added courses	Medical Drawing courses conducted on 13/11/2018 and 14/11/2018 Workshop on baking and confectionary conducted on 17/11/2018 and 18/11/2018	Dr. S. Balasundaram Dr. M. R. C. Rajeswari
4.	BDS result analysis	All HODs conducted special class for additional batch students based on university exam result analysis	Dr. C. Vijayadhith Dr. B. Karthika Dr. V. Vasanth Ayswarya
5.	Regarding Time Table	Faculties were asked to follow the existing time table	Dr. M. K. Venkat Prasad

M. K. Venkat Prasad
12.11.2018



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M. K. Venkat Prasad
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MINUTES OF CURRICULUM COMMITTEE MEETING ON 02/07/2018

First Institutional Curriculum Committee meeting for the academic year 2018-19 was conducted at Dean's chamber on 02/07/2018 at 11.00 am with the following agendas,

1. Action taken on the minutes of the previous meeting held on 05/01/2018.
2. Orientation programs for first BDS students.
3. To conduct add on courses.
4. BDS university exam result analysis.
5. To conduct value added courses.
6. Any other matter

Dean, Dr. M. K. Venkat Prasad, Chairperson, curriculum committee welcomed and addressed the gathering.

Action taken on the previous curriculum committee meeting (05/01/2018) was discussed and it is enclosed.

Chairperson explained the difference between curriculum and syllabus to the members and he also read the objectives of the curriculum committee.

Orientation programs for first BDS students

Since, first year students entering the professional course require introductory classes in various specialities of dentistry, Chairperson insisted the respective department staff members to prepare for the orientation classes to be taken for first years and he also asked Dr. V. Indira Priyadarshini, Reader and Head I/c, Department of Public Health Dentistry, to design the invite for the Induction Day program in couple of days.

He also asked Dr. R. Veerakumar, Professor and Head, Department of Pedodontics, Co- Chairperson to prepare the program schedule for the orientation program for the first years.

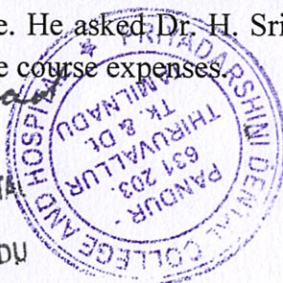
To conduct add on courses.

Chairperson directed all Heads of the departments to conduct subject related add-on courses. Dr. R. Veerakumar came forward to conduct a course on Conscious Sedation.

Dr. Jaya Ranganathan, Professor and Head, Department of conservative dentistry volunteered to conduct a subject related add on course on Rotary endodontics.

Chairperson asked Dr. H. Srinivasan, Professor and Head, Department of Oral Surgery, to organize Basic Life Support (subject related add on course) Course for Interns and he also inquired about organizations that offer Basic Life Support (BLS) and Cardio Pulmonary Resuscitation (CPR) training and their significance in addressing medical emergencies during clinical practice. He asked Dr. H. Srinivasan, the staff incharge of BLS courses, to gather information on the course expenses.

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Dr. H. Srinivasan replied that the course will be conducted in the next year, after enquiring the BLS academy.

BDS university exam result analysis

Chairperson enquired about the university exam results and instructed all the HODs to conduct special classes for failed students based on university exam result analysis.

To conduct value added courses

From the feedback received from the students Chairperson instructed Dr. S. Balasundaram, Professor, Department of Oral Pathology and DEU, Chairperson to increase the number of Value-Added courses like Medical Drawing, Photography, Spoken English classes, etc.

Any other matter

Chairperson also suggested a change in name for Institutional Curriculum committee (ICC) into PDCH – Curriculum Committee as the abbreviation of ICC may be confused with Internal Complaints Committee, for which all other attendees accepted and welcomed this idea.

Meeting came to an end by 12.00 noon.

H.K. Venkatesh Prasad

Srinivasan

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PDCH CURRICULUM COMMITTEE MEETING (02/07/2018)

LIST OF ATTENDEES:

S.NO	NAME OF THE ATTENDEES	SIGNATURE
1	Dr. M. K. Venkat Prasad	H.K. Venkat Prasad
2.	Dr. R.Veerakumar	R.Veerakumar 27/18
3	Dr. V. Indira Priyadarshini	V. Indira
4	Dr. Jayaranganathan	Jayar
5	Dr. T. Sridhar	T. Sridhar
6	Dr. M. R. C. Rajeswari	M.R.C. Rajeswari 27/18
7.	Dr. C. Vijayadhith	C. Vijayadhith
8	Dr. S. Balasundaram	S. Balasundaram
9	Dr. H. Srinivasan	H. Srinivasan
10	Dr. I. Paavai	I. Paavai
11	Dr. B. Karthika	B. Karthika 27/18
12	Dr. R. Ganesh	R. Ganesh
13	Dr. Rathika (External member)	Rathika
14	Miss. Sriharini (Student member)	Sriharini 27/18

LEAVE OF ABSENCE:

1. Dr. Khalid Ghiaz

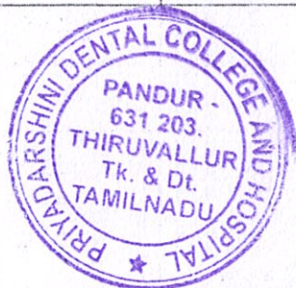


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H.K. Venkat Prasad
 DR. M.K. VENKAT PRASAD, M.D.S.(Ph.D)
 DEAN
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PDCH CURRICULUM COMMITTEE MEETING (02/07/2018)
ACTION TAKEN FOR THE MEETING HELD ON 05/01/2018

S.NO	AGENDA	ACTION TAKEN	FACULTY INCHARGE
1	Framing academic calendar	Academic calendar was prepared by including the events that were finalized and approved in the meeting	Dr. S. Balasundaram
2.	Finalizing internal examination dates	The dates for three internal examinations were finalized for the academic year 2018-19	Dr. R. Veerakumar
3	Conduction of Clinical Society Meeting	Clinical society meeting was conducted with papers from Periodontics and Endodontics	Dr. I. Paavai
4	Intern Mentorship Programme	Two intern mentorship program was conducted till date	Dr. B. Prem Karthick
5.	Parent Teachers Meeting	The dates for parent teachers meeting were finalized and scheduled on June and December	Dr. V. Indira Priyadarshini
6	xtasy-2018	Cultural and sports week conducted in the month of March 2018	Dr. C. Vijayadhith



H.K. Venkat Prasad
12/11/24

H.K. Venkat Prasad

DR. M.K. VENKAT PRASAD, M.D.S. (Ph.D)
DEAN

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