



# **PRIYADARSHINI DENTAL COLLEGE & HOSPITAL**

## **STUDENT ASSESSMENT POLICY**

**DOC NO.: PDCH /SAP/03/2022**

**VERSION: 03**

**DATE OF ISSUE: 08/02 /2022**

### **PREPARED BY**

**Dr. A. Jayasenthil MDS,  
Professor and Head,  
Dept. of Conservative Dentistry  
and Endodontics**

### **APPROVED BY**

**Dr. B. Sivapathasundharam MDS,  
Principal,  
Priyadarshini Dental College and  
Hospital**

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### 1.0 Preamble:

Priyadarshini Dental College and Hospital follows proper protocol in assessing the slow learners and advanced learners.

Student assessments are done after admission and also during midcourse for improvement of students and encourage students

### 2.0 Purpose:

The purpose of the Student Assessment Policy is to assess the learning progress of students admitted in Priyadarshini Dental College and Hospital. This policy is to identify both slow learners and advanced learners, also to facilitate mid-course improvement of students

### 3.0 Scope:

The policy is applicable to all the students of Priyadarshini Dental College and Hospital


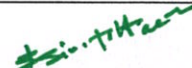
### 4.0 Definitions:

#### 4.1 Slow learners:

The students whose performance is below benchmark and who may require additional support

#### 4.2 Advanced learners:

The students performing above benchmark and who may be prepared to participate in advanced academic and research projects

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#### **4.3 Mid-course Improvement:**

The facility provided for the students who have failed in continuous internal assessment (formative assessment) exams to improve their performance

#### **5.0 Custodian of the policy:**

The student assessment policy shall be implemented by the Principal, Heads of the departments and Mentors.


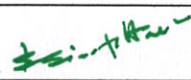
#### **6.0 Policy procedure:**

Assessment shall be done in one or more of the following methods.

##### **6.1 Continuous Internal assessment:**

Continuous evaluation throughout the academic year, which consists of written and practical examination, clinical test, and viva-voce to assess their knowledge they acquired through the lecture classes, and practical and clinical training, with respect to their clinical skill, professionalism and other competencies specified in the curriculum prescribed by Dental Council of India and The Tamil Nadu Dr. M. G. R. Medical University.

This assessment is done at specified time interval (at least once in every two months) or at the completion of each topic. This may be in the form of written examination, practical/clinical examination, or Viva or combination of more than one method.

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Based on the score obtained by the students they are categorised into 3 groups, viz, advanced learners, who secure above 70%, Average learners, who secure 50-70% and slow learners, who secure below 50%.

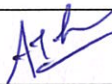
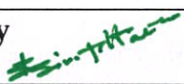
The identified slow learners are called individually for a meeting with their mentors and the department head and discuss the individualised assessment report highlighting the specific areas where they are weak and need improvement.

The remedial measures are suggested for the slow learners such as special coaching classes, peer teaching, seminar presentation, and providing them with additional learning materials.

If the students have emotional or psychological factors, which impair their learning process, assigned mentors of the specific students are requested to give special attention to these students with positive reinforcing and counselling.

If the students' performance is affected because of language problem, especially students from other language medium of study in their higher secondary are trained with additional English training courses.

The students who have problem with attendance are instructed not to take unnecessary leaves and to maintain minimum attendance required. The problem pertaining to their deficiency in their attendance is addressed through mentors.

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Outstanding performance, sustained high scoring and having exceptional practical and clinical skill help to identify the advance learners. They are given enough opportunities for further challenges like scientific presentations in conferences, encouragement to participate in academic competitions, enrichment programs, and research opportunities to enhance their skill.

### **Review of the support mechanism**

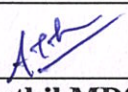
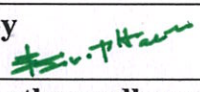
The outcome of the action taken shall be reviewed periodically by the same method of assessment. If the preferred results are obtained the modification or customisation of the students support mechanism shall be done till the students show the desired improvement. These shall be intimated to the parents during the periodic parent teacher meetings.

### **6.2 Summative assessment**

End-of-year assessment examinations will be conducted to comprehensively evaluate students' overall progress by means of a model examination, which will be in university examination pattern. Results of which shall be discussed with the students to enable them to face the university examination and perform better.

### **Implementation**

Implementation of this assessment system and the guidelines shall be communicated to faculty members, students, and staff members involved in the evaluation process, during the induction and orientation programs..

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The dates of such examinations shall be marked in the academic calendar and a reminder will be sent 15 days in advance both by a circular and a post in WhatsApp groups. If there is problem in the conduction of the assessment in the specified dates, it shall be discussed in the faculty meetings and the revised dates will be decided and the same shall be informed to the students

### **6.3 Mid-course improvement:**

The students who get failed in the continuous Internal Examinations will get additional opportunity to improve their assessment scores through the re-test.


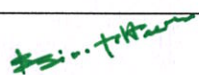
The students will be counselled by the respective mentors and remedial classes will be conducted and assignments will be given to improve the knowledge in the subject.

The retest will be arranged after the remedial measures to assess the students' improvement.

### **7.0 Roles and Responsibilities:**

#### **Curriculum committee:**

The Continuous Internal Assessment exam schedule shall be planned and published in the academic calendar by curriculum committee.

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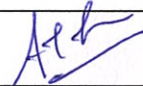
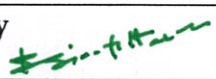
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**Exam Cell:**

The CIA shall be conducted as per schedule by the exam cell and marks will be published in 10 days after exam.

**8.0 Review, Approval & Publication:**

The policy shall be amended time to time based on the feedback, by the head of the institution and get approval from the Governing council.

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