

6.3.5 Institution has Performance Appraisal system for teaching and non-teaching staff



PRIYADARSHINI

DENTAL COLLEGE AND HOSPITAL

No-1, V.G.R Gardens, V.G.R Nagar, Pandur
Thiruvallur631203.

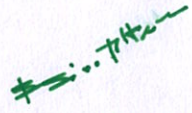
SELF-APPRAISAL FORM

Name of the Employee: Dr. R. Ganesh

Designation: Reader

Department: Public Health Dentistry

1.1	Name	Dr. R. Ganesh
1.2	Age	38 years
1.3	Gender	Male
1.4	Address for correspondence	68/69, Shrisay Parco Apartments, F5, Thiruvengadam street, Perambur, Chennai-600011
1.5	Mobile.No	9543709302
1.6	Designation	Reader
1.7	Department	Public Health Dentistry


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1.8	Additional Qualification / Fellowships / Certificate Courses	PGCOI (Post Graduate Certificate in Oral Implantology) Applied for PhD enrollment at National Institute of Epidemiology, Chennai.
1.9	Any Awards	<ul style="list-style-type: none"> ❖ Colgate-IDA Award winner for standing First in IV B.D.S. examination in 2006. ❖ Best final year B.D.S. student of 2002-07 batch from Ragas Dental College, Chennai ❖ Batch topper in Conservative Dentistry & Endodontics and Orthodontics in B.D.S Final year University examination.
2		Total Teaching Experience
2.1	Date of Joining in PDCH	17-04-2013
2.2	Other Professional Experience	Research Guide: Have supervised and Guided Research Projects Done by Interns since the year 2013.




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			Research Methodology and Biostatistics teacher for PG students Reviewer in the Journal of Indian Association of Public Health Dentistry
3		Number of Faculty Development Programs attended	15
4		Research	
4.1		Number of research projects completed	Guided more than 60 research projects; Published 31 Research Projects
4.2		Number of ongoing projects	1
4.3		Number of research grant applied/ granted	1
4.4		Number of patent applied/ published/ granted	NIL
4.5		Number of copyright applied/ published/ granted	NIL



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Number of guest lectures/ invited lectures delivered					
5	Lectures- National/ state/ local	3			
6	Number of Publications in the current academic year in the following format				
S.No	Title with Page No.	Book/ Journal Name	ISSN/ ISBN No./	Indexing details	Whether you are the first or Co-author
1.	An Endodontic Practice profile among General Practitioners in Chennai: A Questionnaire survey.	International Journal of Social Rehabilitation 2020;5: 26-30.			Co-author
2.	Evaluation of Knowledge, Experience and Perceptions about Medical Emergencies among Dentists in Chennai, India.	International Journal of Social Rehabilitation 2020;5:1-5			Co-author



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3.	Assessment of Oral Health Status of the Toda & the Kota Tribes in the Nilgiri District, India-A Comparative Study	Journal of Dental and Medical Sciences. Volume 19, Issue 6 Ser.2 (June. 2020), PP 20-26	Co-author
4.	Evaluation and comparison of anti-bacterieal efficacy of commercially available various ayurvedic mouth ulcer gels: an In-vitro study.	Asian Journal of Dental Sciences,5(4):252-257	Co-author
7	No.of Conference/ seminar/ CDE/ workshops/ hands-on attended	State	2
		National	6
		International	2
8	No. of Conference Organized	Topic	Date & Place
	State		



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11	Programmes attended	
12	Teaching	
	Total number of theory classes taken	192
	Total number of practical classes taken	200
	Total number of patients attended	1000

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Principal

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HOD

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Signature of Staff Member



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Performance Appraisal Form

(To be filled by the Head of the Department/ Principal/ Dean)

Please comment on the performance of the employee for each item listed

(A = Excellent - 80-100) (B = Very Good 70-80) (C = Good - 60-70) (D = Poor - 60 Below)

Sl. No	Category	Marks	Feedback
1	Job knowledge	65	Can be improved
2	Professional skills	65	Need improvement
3	Quality of work	70	Good
4	Problem solving skills	70	Good
5	Punctuality & regularity	70	Good
6	Innovation & creativity	65	need improvement
7	Adherence to institutional policies and norms	70	Good
8	Leadership quality	70	Good
9	Team work	65	Need improvement
10	Administrative work	65	need improvement
	Total Marks	675	

Overall performance:

Excellent

Very Good

Good

Poor

**siri. tltan*
Principal

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**siri. tltan*
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Approved by Dental Council of India, New Delhi & Affiliated to The Tamil Nadu M.G.R. Medical University, Chennai
Proceedings of the Chairman, Priyadarshini Dental College & Hospital
Chairman: Thiru VG Raajendran

L. Dis 425/22

28.08.2022

Sub: Establishment – Priyadarshini Dental College and Hospital Pandur – Thiru.R.Ganesh –
Promotion –reg.

Ref: This office Lr.No.425/22 dt.21.05.2022.

The Management of Priyadarshini Dental College and Hospital Pandur has accepted the recommendations of the Governing Council for the revision of salary for certain faculty members.

Based on the recommendation, the Management upgrades the current post of Reader in the Department of Public Dentistry into Professor.

Dr.R.Ganesh who has been working as a Reader is eligible based on the number of years experience and the number of publications, published by him.

The Management hereby promotes him as professor retrospectively from 18.04.2022 in the department of Public Dentistry subject to the following conditions.

- 1) He/she is expected to take classes and do all other related works for five days on all weeks.
- 2) Absence from duty without prior approval is totally prohibited.

Hereby the Management orders the revision of salary of Dr.R.Ganesh Professor of Public Dentistry from Rs.70000/- to 90000/-

This pay revision order takes effect from 01.06.2022.

To:
Dr.R.Ganesh
Professor of Public Dentistry (through the principal)

- Copy to
- 1) The Secretary Dental Council of India, New Delhi
 - 2) The Registrar The TN Dr.M.G.R Medical University
 - 3) The Accounts Dept.
 - 4) Guard file


Chairman


THIRUVALLUR TK & DIST. TAMIL NADU
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PANDUR 631203.
THIRUVALLUR TK & DIST. TAMIL NADU

Managed by Indira Education and Charitable Trust

Redg Off: No .19, Govindan street, Ayyavoo colony, Aminjikarai, Chennai - 600029.

Tel: 044 2374 1616/1717/1818/1919

Campus Off: No.1, V.G.R Gardens, V.G.R Nagar, Pandur – 631203. Thiruvallur.

Tel: 044-2765 0160 / 16 Mobile: 98417 35858. PDCH.IN



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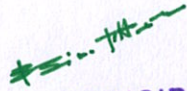
SELF-APPRAISAL FORM

Name of the Employee: Dr. VIJAYA LAKSHMI.G

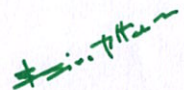
Designation: Senior Lecturer

Department: Oral and Maxillofacial Surgery


1.1	Name	Dr. VIJAYA LAKSHMI.G
1.2	Age	30 Years
1.3	Gender	Female
1.4	Address for correspondence	No. 2549, Type II, Block A11, GC CRPF, AVADI, Chennai-600 065
1.5	Mobile. No	9731024689
1.6	Designation	Senior Lecturer
1.7	Department	Oral and Maxillofacial Surgery


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1.8	Additional Qualification / Fellowships / Certificate Courses					
1.9	Any Awards		1. Best Outgoing Postgraduate from KVG Dental College and Hospital 2. Young Academician award, Molaris awards 2023			
2	Total Teaching Experience					
2.1	Date of Joining in PDCH		09.12.2020			
2.2	Other Professional Experience		Nil.			
3	Number of Faculty Development Programs attended		8			
4	Research					
4.1	Number of research projects completed		14			
4.2	Number of ongoing projects		2			
4.3	Number of research grant applied/ granted		1			
4.4	Number of patent applied/ published/ granted		Nil			
4.5	Number of copyright applied/ published/ granted		Nil			
5	Number of guest lectures/ invited lectures delivered					
5.1	Lectures- National/ state/ local					
6	Number of Publications in the current academic year in the following format					
S.No	Title with Page Nos	Book/ Journal Name	ISSN/ ISBN No./	Indexing details	Whether you are the first or Co- author	
1	Pathologies associated with second mandibular molar due to various types of impacted third molar- A Comparative Clinical	Journal of Maxillo facial and Oral Surgery	Jan-June 2021 Volume 11 Issue 1(Page Nos.1-214)	PUBMED	Co-Author	-


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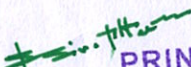
2	Accidental intraoperative ingestion of a paralleling pin during implant placement	Journal of Indian society of Periodontology	Year:2020 Volume:2 4 Issue:4	PUBMED	Co-Author	-
3	Anesthetic efficacy of single buccal infiltration of 4% Articaine and 2% Lignocaine in extraction of maxillary 1 st molar	Annals of Maxillofacial Surgery	Ann Maxillofac Surg.2019 Jul-Dec;9(2): 239-246.	PUBMED	Co-Author	-
4	Evaluation of Prevalence and Morphology of Dimple among population of Sullia Taluk	Journal of Cutaneous and Aesthetic Surgery	Volume1 Issue 4 October-December 2019	PUBMED	Co-Author	
5	Mystery Behind The Missing Teeth After Maxillofacial Trauma – A Case Report And Management Protocol	The Korean Association of Oral and Maxillofacial Surgeons	pISSN 2234-7500 . EISSN 2234-5930	PUBMED	Co-Author	
6	Variations In The Retromandibular Approach To The Condyle – Transparatid Versus Anteroparotid Transmassetric – Prospective Clinal Comparative Study	J Stomatology Oral Maxillofac Surg	02 Jul 2019,121(1):14-18	PUBMED	Co-Author	


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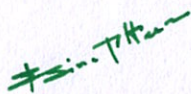
7	Knowledge, Attitude and Practice regarding Child Abuse and Neglect among Dental Practitioners	Indian Journal of Forensic Medicine and Toxicology	January-March 2021 Vol 15. No. 1	SCOPUS	Co-Author
8	Compare the Efficacy of Healing in mandibular third-molar sockets using the combination of platelet-rich fibrin and Biograft-HT with that of platelet-rich fibrin alone	International Journal of Preventive and Clinical Dental Research	Volume 7/ Issue 1/ January-March 2020	SCOPUS	Co-Author
9	Oral Submucous fibrosis-Case report and review of literature	International Journal of Oral Health Dentistry	2020;6(3): 236-241	Index Copernicus	Co-Author
	Pleomorphic Adenoma of Hard Palate: A Case report	International Journal of Oral Health Dentistry	April-June 2018; 4(2) : 127-129	Index Copernicus	Co-Author
	Ranula arising from sublingual gland	Scholars Journal of Medical Case Reports	Nov, 2018; 6(11) : 974-976	Index Copernicus	Co-Author
	Multiple impacted teeth associated with radicular cyst in a non-syndromic patient: a rare case report	International Journal of Oral Health Dentistry	January-March, 2020;6(1):47-49	Index Copernicus	Co-Author

	Conventional Alveoloplasty Versus Piezoelectric Alveoloplasty- A Comparative Clinical Prospective Study	RGUHS National Journal of Public Health	Volume 5 Issue 2, Apr-Jun 2020	-	Co-Author
	Surgical Correction of Post-traumatic Residual Deformity of the Mandible: A Case Report.	Cure us	Sept.2023	PUBMED	Co-Author
	Cemento-Ossifying Fibroid Epulis in the Posterior Maxilla.	Cure us	Sept.2023	PUBMED	First Author
7	No. of Conference/ seminar/ CDE/ workshops/ hands-on attended	State	3		
		National			
		International			
8	No. of Conference Organized	Topic	Department	Date & Place	
		State			
		National			
		International			
9	Participation in PDCH administrative activities				
	Institutional committees	Intern Mentorship Committee, Appraisal Committee			
	TN Dr. MGR Medical University				
	DCI				
	NAAC				
	IQAC	Criterion 7			
	Others				
10	Membership of professional bodies / organizations (With positions held, If any):	AOMSI Life member			
11	Professional/ Faculty Development Programmes attended	Yes			

5


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12	Teaching				
	Total number of theory classes taken	37			
	Total number of practical classes taken	11			
	Total number of patients attended	208			
1.8	Additional Qualification / Fellowships / Certificate Courses				
1.9	Any Awards		1. Best Outgoing Postgraduate from KVG Dental College and Hospital 2. Young Academician award, Molaris awards 2023		
2	Total Teaching Experience				
2.1	Date of Joining in PDCH	09.12.2020			
2.2	Other Professional Experience	Nil.			
3	Number of Faculty Development Programs attended		8		
4	Research				
4.1	Number of research projects completed	14			
4.2	Number of ongoing projects	2			
4.3	Number of research grant applied/ granted	1			
4.4	Number of patent applied/ published/ granted	Nil			
4.5	Number of copyright applied/ published/ granted	Nil			
5	Number of guest lectures/ invited lectures delivered				
5.1	Lectures- National/ state/ local				
6	Number of Publications in the current academic year in the following format				
S.No	Title with Page Nos	Book/ Journal Name	ISSN/ ISBN No./	Indexing details	Whether you are the first or Co- author


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1	Pathologies associated with second mandibular molar due to various types of impacted third molar- A Comparative	Journal of Maxillo facial and Oral	Jan-June 2021 Volume 11 Issue 1(Page Nos.1-214	PUBMED	Co-Author	-
2	Accidental intraoperative ingestion of a paralleling pin during implant placement	Journal of Indian society of Periodo	Year:2020 Volume:2 4 Issue:4	PUBMED	Co-Author	-
3	Anesthetic efficacy of single buccal infiltration of 4% Articaine and 2% Lignocaine in extraction of	Annals of Maxillo facial Surgery	Ann Maxillofac Surg.2019 Jul-Dec;9(2):	PUBMED	Co-Author	-
4	Evaluation of Prevalence and Morphology of Dimple among population of Sullia Taluk	Journal of Cutaneous and Aesthetic Surgery	Volume1 Issue 4 October-December 2019	PUBMED	Co-Author	-
7	No. of Conference/ seminar/ CDE/ workshops/ hands-on attended		State		3	
			National			
			International			
8	No. of Conference Organized		Topic	Department	Date & Place	
	State					
	National					
	International					
9	Participation in PDCH administrative activities					
	Institutional committees	Intern Mentorship Committee, Appraisal Committee				
	TN Dr. MGR Medical University					
	DCI					
	NAAC					

7

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	IQAC	Criterion 7
	Others	
10	Membership of professional bodies / organizations (With positions held, If any):	AOMSI Life member
11	Professional/ Faculty Development Programmes attended	Yes
12	Teaching	
	Total number of theory classes taken	37
	Total number of practical classes taken	11
	Total number of patients attended	208

Principal

Principal

HOD

HOD

Signature of Staff Member

Signature of Staff Member

Principal
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Performance Appraisal Form ✓

(To be filled by the Head of the Department/ Principal/ Dean)

Please comment on the performance of the employee for each item listed

(A = Excellent - 80-100) (B = Very Good 70-80) (C = Good - 60-70) (D = Poor - 60 Below)

Sl. No	Category	Marks	Feedback
1	Job knowledge	78	Adequate
2	Professional skills	68	Expecting to improve
3	Quality of work	68	expecting to improve
4	Problem solving skills	68	Need to learn more
5	Punctuality & regularity	68	Need to improve
6	Innovation & creativity	68	make a sincere attempt
7	Adherence to institutional policies and norms	60	Expecting more
8	Leadership quality	78	Good. keep it up
9	Team work	68	Improve
10	Administrative work	78	Good
	Total Marks	702	

Overall performance:

Excellent

Very Good

Good

Poor

[Signature]
Principal
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[Signature]
Principal
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NON-TEACHING STAFF APPRAISAL FORM

NAME	QUALIFICATION	DATE OF JOINING	DEPARTMENT	DESIGNATION	EXPERIENCE
E.V Indumathi	D.Ted ,B.LIT	5.10.2015	MRD	Receptionist	8 Years

CRITERIA	EXCELLENT	VERY GOOD	SATISFACTORY	NEEDS IMPROVEMENT	UNSATISFACTORY
Job Knowledge		✓			
Teamwork		✓			
Adaptability			✓		
Attendance and Punctuality		✓			
Professionalism			✓		

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Tel: 044 2374 1616/1717/1818/1919

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Tel: 044-2765 0160 / 16 Mobile: 98417 35858. **PDCH.IN**